

SMHS 25/26 ATTENDANCE REFERENCE

90% ATTENDANCE RULE

COMPLETE AN ATTENDANCE RECOVERY
OPTION

1st & 8TH PERIODS **10+** ABSENCES

2ND-7TH PERIODS **6+** ABSENCES

****If you owe hours or lose credit, you do not qualify for a VOE to obtain a drivers license****

75% ATTENDANCE RULE

UNABLE TO RECOVER
(UNLESS APPROVED @ ATTENDANCE APPEAL)

1st & 8TH PERIODS **23+** ABSENCES

2ND-7TH PERIODS **14+** ABSENCES

ATTENDANCE RECOVERY OPTIONS

SATURDAY SCHOOL

8AM -12PM OR 1PM - 5PM

SPRING SEMESTER:

MARCH 7TH

MARCH: 28TH

APRIL: 25TH

MAY: 2 ND & 16TH



(SCAN QR CODE TO
SIGN UP FOR
SATURDAY SCHOOL)

Recovery in the cafeteria. Student must sign in

(EXCUSED AND UNEXCUSED COUNT AGAINST YOUR TOTAL ABSENCES)

TUTORIALS

MORNING OR AFTERNOON
TUTORIALS IN THE CLASS
STUDENT LOST CREDIT IN

IMPORTANT

NO BUS TRANSPORTATION
PROVIDED. CLUB HOURS ARE
ACCEPTED (ASK A ADMIN)

HOURS MUST BE COMPLETED BY:

SPRING SEM: 5/16/2026

SENIORS HOURS BY: 5/2/2026

ATTENDANCE NOTES

- PARENT CALL
- EMAIL ATTENDANCE
- SUBMIT ONLINE



SCAN QR CODE TO
SUBMIT AN ABSENCE

**NOTES MUST BE TURNED IN
WITHIN 3 DAYS OF ABSENCE**

APPEAL PROCESS

APPEAL DATES:

SPRING SEMESTER:

May 14-15 ,2026

SCAN QR CODE
TO REQUEST
APPEAL



CRITERIA:

EXTENUATING CIRCUMSTANCES
MEDICAL

MUST PROVIDE DOCUMENTATION
AN APPOINTMENT DATE WILL BE EMAILED

CONTACT INFORMATION

SMHS ADMINISTRATORS

| | |
|----------------|---------------------------------|
| A-DI | arlene.hooper@smcisd.net |
| DJ- HORN | joseph.martinez@smcisd.net |
| HOTCH-NE | kayla.kirk@smcisd.net |
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| TOR- Z | clayton.hartley@smcisd.net |

SMHS ACADEMIC COUNSELORS

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|----------------|----------------------------|
| A-DI | daniel.ruelas@smcisd.net |
| DJ- HORN | janet.baker@smcisd.net |
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Attendance emails: regina.lara@smcisd.net or gloria.stedman@smcisd.net